

## Historical Handling of Spartan Archive Records by UAHC

All records of the Michigan State University Office of the Registrar belong to the UA 6.7 records group at the University Archives & Historical Collections (UAHC). Historically, UAHC did not treat the Office of the Registrar's records series targeted for preservation in the Spartan Archive as records; bound volumes were accessioned as serials instead.

### Catalog of Academic Programs

- Serials # 108, 1973-1974 through 2007-2009; also available in Reading Room
- Prior to 1973, information provided in general college catalog; available in Reading Room
- Office of the Registrar no longer prints hardcopy editions
- Electronic archive of academic catalog from 2000-2002 through 2009-2010 in PDF form posted by Office of the Registrar at <http://www.reg.msu.edu/UCC/APYearIndex.asp>

### Description of Courses

- Serials # 26, 1971-1973 through Fall 2004-Fall 2005; available in Reading Room through 2008-2009
- Prior to 1971, information provided in general college catalog; available in Reading Room
- Office of the Registrar no longer prints hardcopy editions
- Electronic archive of course descriptions 1970-71 through 2009-2010 in PDF form posted by Office of the Registrar at <http://www.reg.msu.edu/UCC/DescYearIndex.asp>

### Annual Student Directory

- Serials # 56, 1952-1953 through 2001-2002; 1946-1947 through 2003-2004 available in Reading Room
- Prior to 1907, some student information provided in class lists of general college catalog; available in Reading Room
- 1907-1945, information provided in combined student/faculty/staff directory; available in Reading Room
- Office of the Registrar no longer prints hardcopy editions
- Printouts for 2004-2007 from Office of the Registrar available in UAHC Reading Room
- Digital copies (PDFs) of printouts from Office of the Registrar accessioned and held on UAHC "digital shelf" (Electronic Records (R) shared drive), 1998-2007
  - No metadata indicating dates covered on scanned printouts
  - Snapshot of database at indeterminate point of time
  - Currently only directly accessible to UAHC staff

### Schedule of Courses

- Serials #52, Fall 1926 through Fall 2002-Spring 2003
- Included in earliest editions of the general college catalog; available in Reading Room
- Office of the Registrar no longer prints hardcopy editions
- Digital copies (PDFs) of printouts from Office of the Registrar accessioned and held on UAHC "digital shelf" (Electronic Records (R) shared drive), Fall 2003-Spring 2008
  - No metadata indicating dates covered on scanned printouts for earlier schedules
  - Snapshot of database at indeterminate point in time
  - Currently only directly accessible to UAHC staff